



# PSN POLYTECHNIC COLLEGE

(Approved by All India Council for Technical Education New Delhi)  
An ISO 9001-2008 Certified Institution

Melathediyoor, Palayamkottai Taluk, Tirunelveli District, Pin - 627 152.

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## ESTABLISHMENT OF EXAMINATION REFORMS COMMITTEE:

The examination reforms committee in the college was established in 2017 with the purpose to improve sessional papers conducted by the college for the eligibility to university examinations. The college takes special interest informing the results of students to parents. To conduct teachers parents meeting for improvement in studies of students.

## MEMBERS OF EXAMINATION REFORMS COMMITTEE:

1. Mr.T.REGU(Principal) : Convener
2. Mr.ARUN D.R (Vice Principal) : Co-Convener
3. Mr.Essakiraj.M (Lecturer/Mechanical Sandwich) : Member
4. Mrs.Akila Rajini (HOD/ Computer Engineering) : Member
5. Mrs.Anitha.V(Lecturer/ECE) : Member
6. Mr.Jeyakumar.S(Lab Assistant/ECE) : Assist

## OBJECTIVES :

Examination Reforms Committee(ERC) has been created in **PSN Polytechnic college** to improve sessional examinations. Following are the important objectives of ERC.

1. To study the existing examination system.
2. To achieve sufficient transparency and accountability in examination system.
3. To strengthen the examination process by making it more transparent.
4. To maintain uniformity in all aspects of examinations i.e. question papers, award list, assessment, lecture statement etc.

## EXISTING EXAMINATION SYSTEM :

1. The Institute conducts Internal Exam and one Model Exam per course in each semester.
2. Date-sheet displayed on notice board and circulated in all the departments.
3. Examination are conducted on centralized basis under the supervision of Exam Cell Committee.
4. Evaluation is done by concerned subject teacher. After evaluation, answer books are given back to students for their information.
5. Award lists and Mark statements are prepared by all the departments and submitted to the Principal through HOD.
6. Student grievances if any, are checked and solved by Exam Cell.
7. Special exams, if required, are conducted in case of medical leave, ineligibility etc.

### **END SEMESTER EXAMINATION:**

1. Every semester the final exam will be conducted through DOTE, by Chief Invigilator allotted by DOTE.
2. With the pattern of 75 marks in theory.
3. Soon after the declaration of Sem. End result, DOTE gives stipulated time frame for applying revaluation online. Pertaining to this, college notifies about revaluation and also concerned subject teachers guide students while applying revaluation.
4. Students have the provision of getting the photocopy of answer script.
5. The students can also apply for Re-total and challenge evaluation within the stipulated time period soon after the announcement of end semester examination results. The college will extend all the help to the students in this regard and makes necessary follow up.
6. After all the process the Provisional and Consolidated certificate will be issued from DoTE and then the Degree for Diploma is Issued.